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Monday, 16 May 2011

Annual Meeting of the Council

Dear Member

I am pleased to invite you to attend the annual meeting of Torbay Council which will be held in **Ballroom, Oldway Mansion, Torquay Road, Paignton, TQ3 2TE on Tuesday, 24 May 2011 commencing at 11.00 am**

The items to be discussed at this meeting are attached.

Yours sincerely,

Elizabeth Raikes
Chief Executive

(All members are summoned to attend the meeting of the Council in accordance with the requirements of the Local Government Act 1972 and Standing Orders A5.)

Our vision is for a cleaner, safer, prosperous Bay

For information relating to this meeting or to request a copy in another format or language please contact:

**June Gurry, Town Hall, Castle Circus, Torquay, TQ1 3DR
01803 207012**

Email: democratic.services@torbay.gov.uk



Meeting of the Council Agenda

1. **Opening of meeting**

2. **Apologies for absence**

3. **Minutes**

To confirm as a correct record the minutes of the meeting of the Council held on 24 March 2011.

(Pages 1 - 10)

4. **Declarations of interests**

(a) To receive declarations of personal interests in respect of items on this agenda

For reference: Having declared their personal interest members and officers may remain in the meeting and speak (and, in the case of Members, vote on the matter in question). If the Member's interest only arises because they have been appointed to an outside body by the Council (or if the interest is as a member of another public body) then the interest need only be declared if the Member wishes to speak and/or vote on the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(b) To receive declarations of personal prejudicial interests in respect of items on this agenda

For reference: A Member with a personal interest also has a prejudicial interest in that matter if a member of the public (with knowledge of the relevant facts) would reasonably regard the interest as so significant that it is likely to influence their judgement of the public interest. Where a Member has a personal prejudicial interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please note: If members and officers wish to seek advice on any potential interests they may have, they should contact Democratic Services or Legal Services prior to the meeting.)

5. **Election of Chairman/woman of the Council**

To elect the Chairman of the Council for the Municipal Year 2011/2012.

6. **Appointment of Vice-Chairman of the Council**

To appoint the Vice-Chairman of the Council for the Municipal Year 2011/2012.

- 7. Adjournment**
To consider adjourning the meeting until 1.30 p.m. on Tuesday, 24 May 2011 to deal with the remainder of the business set out on the following pages.
- 8. Communications**
To receive any communications or announcements from the Chairman, the Mayor, the Overview and Scrutiny Co-ordinator or the Chief Executive.
- 9. Members' questions**
To answer any questions asked under Standing Order A13.
- 10. Composition and Constitution of the Executive and Record of Delegations of Executive Functions** (To Follow)
To receive details on the composition and constitution of the Mayor's Executive for 2011/12, together with the record of delegations of Executive functions (in accordance with Standing Order C4).
- 11. Appointment of the Overview and Scrutiny Co-ordinator and Scrutiny Lead Members for 2011/12**
To consider:
- (a) appointing the Overview and Scrutiny Co-ordinator for 2011/12; and
 - (b) appointing the following scrutiny lead members for 2011/12:
 - People
 - Place
 - Business
 - Health
- (Note: Executive Leads shall not be appointed as the Overview and Scrutiny Co-ordinator or scrutiny lead members.)
- 12. Appointments to Committees and Other Bodies for 2011/2012** (To Follow)
- (a) To appoint committees and other bodies, agree their terms of reference and to review the allocation of seats to political groups in line with statutory requirements.
 - (b) To request nominations from the group leaders of members to serve on those committees and other bodies.
- 13. Calendar of Meetings for 2011/12** (To Follow)
To consider the provisional calendar of meetings for 2010/11.
- 14. Scheme of Delegation for Council Functions**
To agree the scheme of delegation for Council functions as set out in Part 3 of the Constitution in so far as they relate to Council functions.

- 15. Annual Strategic Agreement 2011/12 with Torbay NHS Care Trust** (Pages 11 - 32)
To consider the recommendations of the Mayor (as set out in the attached record of decision) and Report 76/2011 on the Annual Strategic Agreement with the Torbay NHS Care Trust for 2011/12.
- 16. Overview and Scrutiny Board Annual Report 2010/2011** (Pages 33 - 44)
To receive the Overview and Scrutiny Annual Report for 2010/11 (as set out in the attached report).
- 17. Statutory Officer Appointment**
To confirm the following statutory officer appointment:
- Section 151 Officer – Paul Looby
- 18. Urgent Decisions taken by the Chief Executive under the Officer Scheme of Delegation** (Pages 45 - 46)
To note the details of decisions taken by the Chief Executive on the grounds of urgency as set out in the attached report.